

MEMORANDUM

To: TJPD Commissioners
From: Christine Jacobs, Executive Director
Date: August 6, 2026
Re: Executive Director's Report

Purpose: To review the current agenda packet and inform Commissioners of agency activities since June 4, 2026. Items with an asterisk (*) require action from the Commission.

1. Call to Order

- a. Call to Order, Roll Call – *Chair Payne, David Blount*
- b. *Vote to Allow Electronic Participation, if needed – *Chair Payne, David Blount*

2. Matters from the Public

- a. Comments by the public are limited to no more than 2 minutes per person.
- b. Comments provided via email, online, website, etc. (*Read by David Blount*)

3. Administration

- a. **Staff Introduction** – Director of Regional Planning and Operations, Kate Wythe
- b. **Special Award Recognition** – Keith Smith
- c. ***Annual Adoption of Remote Participation and Virtual Meeting Policy** – Christine Jacobs
The Remote Electronic Meeting Participation and All-Virtual meeting policy has two purposes. The first is to provide for the TJPDC to permit a member to participate in a Commission meeting through electronic means from a remote location, and the second is to allow the Commission to conduct all-virtual meetings, in the manner allowed by the Virginia Freedom of Information Act (FOIA). § 2.2-3708.3 (D) requires that public bodies "...shall at least once annually adopt a policy, by recorded vote at a public meeting..." A draft copy of the policy is included in the meeting materials.

***Recommended Action:** Staff recommends a motion to adopt the Remote Electronic Meeting Participation and All-Virtual Meeting Policy, as presented.

d. TJPDC Appointments

Central Virginia Regional Housing Partnership (CVRHP) – In the September meeting, the Commission will need to appoint one current commissioner to serve on the CVRHP. The meetings are held quarterly. A copy of the current partnership roster is included in the meeting materials. No action is needed on this item at this time.

4. Presentations

- a. **Regional Housing Study Update** – *Laurie Jean Talun*
Staff will review the regional housing study's scope, recent activities and update the Commissioners on the progress to date.

b. **Draft Solid Waste Management Plan Presentation – *Isabella O’Brien***

The Thomas Jefferson Solid Waste Planning Unit (SWPU) includes the City of Charlottesville and the counties of Albemarle, Fluvanna, and Greene. The SWPU conducts an annual census of solid waste and recycling activities within the unit and submits an annual report to the Virginia Department of Environmental Quality. Additionally, the SWPU maintains the Five-Year Solid Waste Management Plan (9VAC20-130-120. Planning Requirements). The current plan is required to be updated by October of 2026. A copy of the draft plan as well as a copy of staff’s presentation are included in the meeting materials. Additional information is available at <https://tjpd.org/our-work/solid-waste/>. The September meeting will include a required public hearing for the plan with action expected from the commission in their October meeting (consent agenda). No action is required at this time.

5. ***Consent Agenda – *Chair Payne***

Copies of the following materials are included in the meeting materials:

- a. ***Minutes of June 4, 2026, Commission Meeting; Minutes of the Closed Session June 4, 2026**
- b. ***May and June Financial Reports**
 - i. June Dashboard Report
 - ii. May and June Consolidated Profit & Loss Statement
 - iii. May and June Balance Sheet
 - iv. May and June Accrued Revenue Report

***Recommended Action:** Staff recommends a motion to approve the consent agenda.

6. ***New Business**

a. ***FY26 Quarter Four Report (April - June) – *Laura Greene***

Each quarter, the Finance Director provides an update to the commission on the quarterly financials. A copy of staff’s Quarter Two Financial memo as well as a copy of the Profit and Loss Prior Year Comparison report are included in the meeting materials.

***Recommended Action:** Staff recommend a motion to accept the TJPDC Quarter Two financial report.

b. ***Rural Health Care Transformation, Resolution of Support – *Christine Jacobs***

The Rural Health Care Transformation Program (RHTP) was authorized by H.R. 1 (Section 71401 of Public Law 119-21 enacted July 2025) to empower states to strengthen rural communities by improving healthcare access, quality and outcomes by transforming the healthcare delivery ecosystem. The Virginia Department of Medical Assistance Services reached out to Planning District Commission’s to determine interest and ability to provide management and administration of subgrants, for the likes of telehealth expansion and community-based access projects in rural areas of the state. Staff will give additional information on the new initiative and ask the commission to consider a resolution to authorize participation in the RHTP and to authorize the Executive Director to execute any contract with DMAS or another PDC to enable the TJPDC to manage and administer program subgrants under the initiative. A staff informational memo and a draft resolution are included in the meeting materials. Additional information on the initiative can be found at <https://dmas.virginia.gov/data-reporting/programs-services/rural-health-transformation/>

***Recommended Action:** Staff recommends a motion to approve the resolution authorizing participation in the Rural Health Transformation Initiative.

7. Old Business

- a. None

8. Executive Director's Monthly Report

a. **LEGISLATIVE**

A state budget for FY27/28 finally was enacted on June 29; several locally requested items were included. Legislative Services is working with several localities on priorities for the 2027 session.

b. **BLUE RIDGE CIGARETTE TAX BOARD**

Cigarette tax revenues to member localities in the BRCTB footprint for FY27 totaled over \$3.2 million. The Board met July 27 and approved a policy to provide for a distributor's "registered agent" status (authorization to distribute cigarettes in the BRCTB footprint) to be suspended for six months following a process that includes warning, payment of late penalty and probationary status.

c. **BROADBAND**

Virginia Telecommunications Initiative (VATI) 2022: Staff continue to prepare, schedule, and facilitate internal project team and external meetings. Monthly progress reports and remittance requests for TJPDC administrative costs and DHCD's portion of Firefly's construction-related activities are being submitted to DHCD. TJPDC is also submitting remittance requests for matching funds to several of the counties and providing those reimbursements to Firefly.

VATI 22 Project milestones reported to DHCD in July are as follows:

- 1,716 miles of field data collection.
- 4,893 miles of fiber design.
- 2,474 miles of make ready construction.
- 15 communications huts set.
- 2,269 miles of aerial fiber placement.
- 1,272 miles of underground fiber placement.
- 3,134 miles of splicing.
- 35,462 passings.

Firefly's website includes timelines, project progress in each County, and maps for specific project areas. This information is updated on a regular basis.

Virginia Telecommunications Initiative (VATI) 2024: The TJPCD and Firefly's \$12.2 million VATI 2024 grant funded project is underway. This grant supports the construction of fiber-to-the-home broadband to an additional 5,825 unserved locations in 10 central Virginia counties, including Fluvanna, Greene and Louisa Counties in our Planning District. Monthly progress reports are submitted to DHCD.

Highlights of the July VATI 24 project progress report are as follows:

- Field data collection, fiber design, aerial and underground construction, fiber splicing and installations are underway.
- 173,244 linear feet of fiber completed.
- 444 passings.

Site Visits: On a continuing basis, TJPDC staff conduct site visits to monitor ongoing work across the project area. On June 30, TJPDC staff visited several rural locations in Powhatan County, south of Route 60, to observe completed fiber installation in VATI 22 and VATI 24 locations.

d. **TRANSPORTATION**

Rural Transportation

- TJPDC staff have kicked off an update to the Rural Long-Range Plan (RLRP), which is the region's long-range vision for transportation improvements in rural jurisdictions within our planning district. On August 4th, the Rural Transportation Advisory Committee (RTAC) received reports and a presentation with draft existing conditions (including regional demographics and high-level commuting patterns), draft RLRP goals, and next steps in the planning process. The TJPDC Commission will receive an overview and presentation at the September 3rd meeting.
- TJPDC staff continues to coordinate with Nelson County and VDOT to submit their SMART SCALE application for Rockfish School Lane and Route 151 Turn Lanes
- Effective July 1, 2026, a new Commonwealth Transportation Board (CTB) member was appointed for the VDOT Culpeper District. [Jim Moye of Mineral, VA](#), is Senior Vice President and Senior Counsel of the American Bankers Association.

Charlottesville-Albemarle Regional Transit Authority

- On June 5th, the Charlottesville-Albemarle Regional Transit Authority (CARTA) welcomed DRPT Director Mariia Zimmerman at a special meeting. Staff from the City of Charlottesville, Albemarle County, and the TJPDC provided an overview of the region, and Director Zimmerman shared upcoming statewide transit initiatives. Materials and the recording can be accessed [here](#).
- As part of the Transit Prioritization Study, the TJPDC is conducting a survey to better understand residents' perceptions toward current and potential transportation options, which will help identify priorities to improve transit programs and services for area residents. The survey can be accessed [here](#).

Charlottesville-Albemarle Metropolitan Planning Organization

- Staff received the final version of the regional travel demand model, which is now approved for partner use.
- Staff received notification that the Rivanna River Bicycle and Pedestrian Crossing Preliminary Engineering application was not selected for funding this round. USDOT offers opportunities for "debrief" meetings, and staff plan to register once able.
- Staff submitted four final applications within the CA-MPO area for SMART SCALE Round 7.

RideShare

- August carpool challenge for both RideShare regions- there will be a special \$100 gift card drawing for those who log carpool trips in August
- The website redesign is nearly completion and will hopefully launch in the next month
- Staff is attending the ACT Conference 7/26-7/29
- FY27 Funding was awarded from DRPT- this year's focus is on building relationships with employers and outreach

PATH/Mobility Management

- PATH was awarded \$50,000 by the Virginia Department of Rail and Public Transportation (DRPT) to expand its Transportation Assistance Fund (TAF). Beginning in October 2026, the funding will enable PATH to help more older adults and people with disabilities reach critical appointments when no other transportation options are available.
- In recent months, PATH's helpline has recorded a significant increase in the number of calls received (approx. 100% increase). From an average of 40-60 calls per month, we now record 100-120 calls per month.
- PATH continues its partnership with Louisa and Fluvanna High Schools and Jaunt by performing travel training sessions for special education students.
- PATH established a new partnership with the Charlottesville Regional Autism Action Group - a task force focused on adults with autism who are capable of independent living with some support, which gathers representatives from Charlottesville Parks and Rec, the YMCA, VIA Centers for Neurodivergence, and other providers.
- PATH updated its website to provide accessible information about all transportation services available for the residents of Planning District 10. Currently, www.pathva.org is the only website covering all transportation options in the region.

e. ENVIRONMENT

Watershed Improvement Program

- The TJPDC launched the next phase of the Regional Stewardship Mapping and Assessment Project (STEW-MAP)— an critical tool to better understand and strengthen the network of people and organizations caring for our region's natural resources and communities. The TJPDC first completed a regional STEW-MAP inventory in 2023–2024. Since then, new organizations have emerged, partnerships have evolved, and stewardship efforts have expanded across the region. This project will update that information to reflect today's stewardship landscape and create a more complete picture of the people and organizations working to care for our communities and natural resources. This effort is being conducted in partnership with Biophilic Cities at the University of Virginia. With support from the RK Mellon Foundation, Biophilic Cities is exploring how philanthropic and other private funding can support priorities for planning and designing communities with abundant and accessible nature as an element of daily urban life. The aim is to develop a decision-making framework to help funders better understand, support, and invest in urban nature initiatives.
- A kickoff event for local environmental stewards and leaders will be held at UVA Campbell Hall on August 21 to share information about the project and explore opportunities for collaboration and partnership.

Hazard Mitigation

- Staff convened the Hazard Mitigation working group to meet plan maintenance requirements for FEMA funding across jurisdictions. Local staff provided updates on the progress of locally identified mitigation actions and recent hazard events for inclusion in the next plan update.
- Staff began evaluating a debris management planning opportunity recently shared by DEQ and discussing plan development approaches with local governments. This funding opportunity is applicable to TJPDC Jurisdictions impacted by Hurricane Helene, including Albemarle, Greene, and Nelson Counties.

Solid Waste

- The regional recycling report for Calendar Year 2025 was accepted by DEQ. The Solid Waste Planning Unit is required to meet or exceed a 25% mandated recycling rate based upon the requirements established in 9VAC20-130-125.A of the planning regulations. DEQ accepts the data as submitted, and the region's calculated recycling rate for CY2025 will be reported as 39.3%.
- The update to the Solid Waste Management Plan for the Thomas Jefferson Solid Waste Planning Unit (Albemarle, Charlottesville, Fluvanna, and Greene) is due to DEQ October of 2026. The technical advisory committee of local staff and stakeholders met for the last time in July, and the draft plan is currently under review by the committee. The plan will open for public comment August 1, before going to local boards in September for plan adoption.
- Schedule of Local Presentations
 - August 11: Greene County Presentation (5:30)
 - August 17: Charlottesville Presentation (4:00)
 - August 19: Fluvanna Presentation (6:00)
 - September 2: Albemarle Presentation (1:00)
 - September 3: TJPDC Public Hearing & Presentation (7:00)
 - September 8: Charlottesville (Consent Agenda 4:00) & Greene Adoption (5:30)
 - September 16: Albemarle (Consent Agenda 1:00) & Fluvanna Adoption (6:00)
 - October 1: TJPDC Adoption (7:00)
 - Before October 24: Final Submission to DEQ

Rivanna River Basin Commission

- The Rivanna River Basin Commission's Annual Conference will be held on September 30 at The Center at Belvedere. The conference will bring together technical experts, local stewards, policymakers, and community stakeholders to discuss watershed stewardship and access, share innovative approaches to protecting our waterways, and strengthen regional collaboration in support of a healthy Rivanna River Basin.
- Registration: <https://rrbc2026.eventbrite.com>

Environmental Reviews

- Executive Order 12372 tasks federal agencies with notifying and seeking comments from states and local elected officials when they are affected by federal financial assistance or federal development. As Virginia has not chosen to formalize a statewide process for review and comment, some federal agencies have enumerated steps pertaining to this intergovernmental review (IGR) process for applicants applying for federal assistance. They then forward applications to the regional/local planning entities, such as TJPDC, for review and any comment. Additionally, such entities also receive information from state agencies about projects and programs, with an opportunity to comment, due to other Code or regulatory requirements.

TJPDC maintains record of the receipt of such notices pertaining to our region, as well as actions taken to inform our member governments of such applications and notices that afford opportunity for comment.

- A copy of all the Environmental Reviews received can be found here:
<https://tjpd.org/our-work/intergovernmental-reviews>

f. HOUSING

HOME-ARP

- Two new rental units were completed by Fluvanna-Louisa Housing Foundation in Louisa County, which will be made available to low- to moderate-income households, using \$347,404.92 from the regional HOME Consortium's HOME-ARP award.
- Two new rental units were completed by Nelson County Community Development Foundation in Nelson County, using \$347,404.92 from the regional HOME Consortium's HOME-ARP award.

Housing Preservation grant

- Staff are currently working through the 2025 grant. The funds are not yet fully committed by subrecipients, but staff are collaborating with partners to identify and set up projects.
- Staff are awaiting a Notice of Funding Opportunity (NOFO) from the US Department of Agriculture for the 2026 Housing Preservation Grant. We expect to bring materials to the September meeting to authorize submission of the grant.

PDC Development Grant

- Two new rental units were completed by FLHF in Louisa County, for low- and moderate-income homeowners with \$220,000 in VA Housing PDC Development Grant funds (reallocated from Charlottesville Redevelopment Housing Authority).
- Two new rental units were also completed by Nelson County Community Development Foundation in Nelson County, similarly using \$220,000 in PDC Development Grant funds.

9. Round Table Discussion by Jurisdiction

10. Adjourn

****Designates Items to be Voted On***

TJPDC fully complies with Title VI of the Civil Rights Act of 1964 in all programs and activities. TJPDC provides reasonable accommodation for persons who require special assistance to participate in public involvement opportunities. For more information, to request language translation or other accommodations, or to obtain a Discrimination Complaint Form, contact Lucinda Shannon at (434) 979-7310, ishannon@tjpd.org or visit the website www.tjpd.org.